

Download Employee Benefit Guide Template

Employee benefits and (especially in British English) benefits in kind (also called fringe benefits, perquisites, or perks) include various types of non-wage compensation provided to employees in addition to their normal wages or salaries. Instances where an employee exchanges (cash) wages for some other form of benefit is generally referred to as a "salary packaging" or "salary exchange ...An employee handbook or manual serves as an introduction to the business, and a reference for any questions your employees may have. In addition to informing employees of their workplace duties, the employee handbook provides information on key policies, such as benefits, dress code, and work schedules.1 SECTION 1 INTRODUCTION This Manual is designed to acquaint you with [Company Name] and provide you with information about working conditions, benefits, and policies affecting your employment. Communicate your policies effectively and hold your team accountable to company values within an employee handbook. Download Rocket Lawyer's employee manual template and ensure that everything you need is in one place for employees and legal teams a like.