

# Download New Hire Welcome Message

1. Host A Small Reception . Whether in person or virtually, welcoming a new team member and edifying them in front of the team will be very beneficial. Your new hires are thinking just that. It's shouldn't be a surprise. Remember those first days at your job? Remember all the paperwork, people, and process thrown at you? Chances are, you had ...Include the time to show up on the first day, how to reach the office or when to login if the new hire is remote. A new hire will surely be required to fill out a lot of new paperwork, so why not get a head start? Many companies choose to send necessary legal forms along with a formal offer letter.